



## Application for Motor Carrier Certificate

*The Motor Carrier Act* (the “*Act*”) applies to all road ambulance services and public passenger bus services, excluding chartered trips (see below), where the vehicle has a passenger capacity of 7 or more persons excluding the driver **and** where the bus travels on the Trans Canada Highway for all or part of the time to transport passengers originating **and** terminating at points within a 10 km band on either side of the Trans Canada Highway. For greater certainty as to the applicability of the *Act* to your operations please contact the Public Utilities Board (the “Board”) as indicated below.

**Chartered Trip:** Section 2(c.1) of the *Act* defines a charter trip as a trip where a person who is not the owner or operator of the bus agrees in writing with the owner or operator of the bus to pay a single fee for the transportation of a group of people.

Section 4 (2)(d) states a person does not require a certificate for a service carrying passengers on a chartered trip where the passengers travel as a group to the same destination and return to their departure point no more than 31 days after their departure.

Completed original applications with the necessary \$200.00 application fee may be dropped off at the nearest office of Motor Registration Division or may be mailed with your cheque or money order **payable to the Newfoundland and Labrador Exchequer Account** to:

**Registrar  
Motor Registration Division  
Service NL  
P.O. Box 8710  
St. John’s, NL A1B 4J5**

Completed original applications will be forwarded by Motor Registration Division to the attention of the Board for further processing. Once reviewed for completeness and compliance with the *Act*, the applicant will be notified if the application has been provisionally approved or not. If provisionally approved, the applicant will be provided a Notice of Application with directions for publication in the Newfoundland and Labrador Gazette. If not provisionally approved the applicant will be notified and advised of their options at that time in respect to a hearing before the Board.

Following final approval of the application and prior to the issuance of a certificate, the applicant will be required to provide proof of passenger liability insurance in the amount required under the *Highway Traffic Act*.

### Contact information for the Public Utilities Board is:

Cheryl Blundon  
Director Corporate Services  
P.O. Box 21040  
St. John’s, NL A1A 5B2  
Phone: 709-726-8600  
Fax: 709-726-9604  
E-mail: [ito@pub.nl.ca](mailto:ito@pub.nl.ca)  
Website: [www.pub.nl.ca](http://www.pub.nl.ca)





**8. Additional Information**

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| Describe or attach any further additional information or documentation that you believe may be of assistance to the Board when considering this application. <b>Attach additional sheets if necessary.</b> |
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**9. Applicant’s Signature**

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|---|----------------------|-------------|
| To be completed by applicant or authorized agent. |                      |             |
|   |                      |             |
| <b>Sign above</b>                                 |                      |             |
|   | <b>Position Held</b> | <b>Date</b> |
| <b>Print name above</b>                           |                      |             |

Form: PUB MCC 2017, revised October 10, 2017