



Province of Newfoundland and Labrador Application for Motor Carrier Certificate

The Motor Carrier Act (the *Act*) applies to all road ambulance services, and, those public passenger bus services, excluding charter trips (see below) as defined in the *Act*, where the vehicle has a passenger capacity of 7 or more persons excluding the driver, **and**, where the bus travels on the Trans Canada Highway for all or part of the time to transport passengers originating **and** terminating at points within a 10 km band on either side of the Trans Canada Highway. For greater certainty as to the applicability of the *Act* to your operations please contact the Public Utilities Board as indicated below.

Chartered Trip: Section 2(c.1) of the *Act* defines a charter trip as, a trip where a person who is not the owner or operator of the bus agrees in writing with the owner or operator of the bus to pay a single fee for the transportation of a group of people.

Section 4 (2)(d) states a person does not require a certificate for a service carrying passengers on a chartered trip where the passengers travel as a group to the same destination and return to their departure point no more than 31 days after their departure.

Completed original applications with the necessary \$200.00 application fee may be dropped off at the nearest office of Motor Registration Division or may be mailed with your cheque or money order **payable to the Newfoundland and Labrador Exchequer Account** to:

**Registrar
Motor Registration Division
Dept. of Government Services
P.O. Box 8710
St. John's, NL
A1B 4J5**

Completed original applications will be forwarded by MRD to the attention of the Board for further processing. Once reviewed for completeness and compliance with the *Act*, the applicant will be notified if the application has been provisionally approved or not. If provisionally approved, the applicant will be provided a Notice of Application with directions for publication in the Newfoundland and Labrador Gazette. If not provisionally approved, the applicant will be notified and advised of their options at that time in respect to a hearing before the Board.

Following final approval of the application and prior to the issuance of a certificate, the applicant will be required to provide proof of passenger liability insurance in the amount required under the *Highway Traffic Act*.

Contact information for the Public Utilities Board is:

Public Utilities Board
P.O. Box 21040
St. John's, NL
A1A 5B2
Web Site: www.pub.nl.ca

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